

# NOTICE TO ATTORNEYS

**Los Angeles Superior Court  
Los Angeles County**

[www.lasuperiorcourt.org](http://www.lasuperiorcourt.org)

Contact: Public Information Office 213-974-5227

Acting Public Information Officer: Mary Hearn

APRIL 1, 2011

## SPECIAL SUBMISSION REQUESTED FOR CIVIL PLEADINGS MORE THAN 3" THICK FILED AT STANLEY MOSK COURTHOUSE

### EFFECTIVE APRIL 4, 2011

Due to the extensive handling requirements for voluminous civil pleadings filed at the Stanley Mosk Courthouse, 111 N. Hill St., Los Angeles 90012, it is **strongly requested** that any document greater than three (3) inches thick be separated into volumes prior to being submitted to the Court. Each volume of the pleading should contain a separate cover page.

Limiting documents to no more than three inches thick will avoid delays and ensure the Court has the opportunity to review all filed documents in a timely fashion.

All pleadings should continue to be filed in Room 102 except as otherwise required. For additional information, call 213-974-5201.

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