



Superior Court of California, County of San Francisco

Notice of Courtroom Closures

Daily Limited Services Hours

COURT ANNOUNCEMENT

Pursuant to Government Code section 68106, the Superior Court of California, County of San Francisco, hereby provides public notice that effective October 3, 2011, the Court will indefinitely close 25 civil courtrooms and reduce daily hours in all clerks' offices. The Courtroom closures and reduction of public hours in all clerks' offices are the result of state budget cuts made by the governor and the legislature.

In total for FYs 2011-12, 2012-13, and 2013-14, the Court faces a cumulative \$20.4 million deficit.

LIMITED SERVICE HOURS

Effective October 3, 2011, all clerks' offices in the San Francisco Superior Court will open at 8:30 a.m. – 30 minutes later than usual, Monday through Friday. In addition to the later opening each weekday morning, the 40 percent reduction in staff also will require the Court each day to close the Criminal clerk's office and the Traffic Division clerk's office at 4 p.m. – 30 minutes earlier than usual.

PLEASE NOTE THAT BEGINNING OCTOBER 3, 2011, THE NEW CLERKS' OFFICE SCHEDULE REPLACES THE PREVIOUS LIMITED SERVICE DAYS ON FRIDAYS IN EFFECT SINCE JANUARY 21, 2011.

The effect of these new limited service hours is summarized below:

- **Monday – Friday – All clerks' offices will be open from 8:30 a.m. to 4 p.m.****

****Drop boxes will no longer be available. Please note that anyone not being assisted at a window at 4 p.m. will not be allowed to file their papers until the next business day.****

The San Francisco Superior Court Clerks' offices are located at:

Hall of Justice:	Criminal clerk's office:	Room 101
	Traffic Division clerk's office:	Room 145
Civic Center Courthouse:	Civil clerk's office:	Room 103
	Unified Family Court clerk's office:	Room 402
Youth Guidance Center:	Juvenile Delinquency clerk's office:	Room 101